



City of Tempe

TRANSPORTATION WORKER I+

JOB CLASSIFICATION INFORMATION

<i>Job Code:</i>	077	<i>FLSA Status:</i>	Non-Exempt
<i>Department:</i>	Engineering & Transportation	<i>Salary / Hourly Minimum:</i>	\$17.640865
<i>Supervision Level:</i>	Non-Supervisor	<i>Salary / Hourly Maximum:</i>	\$23.814904
<i>Employee Group:</i>	NSU	<i>State Retirement Group:</i>	ASRS
<i>Status:</i>	Classified	<i>Market Group:</i>	Parks Maintenance Technician II+
<i>Drug Screen / Physical:</i>	Y	<i>EEO4 Group:</i>	Service Maintenance

DISTINGUISHING CHARACTERISTICS

This is the entry level class in the Transportation Worker series. This class is distinguished from the Transportation Worker II+ by the performance of the more routine tasks and duties assigned to positions within the series including the installation and maintenance of traffic signs, pavement markings, traffic control, and routine cleaning and maintenance of City of Tempe transit stops. Since this class is typically used as a training class, employees may have only limited or no directly related work experience.

REPORTING RELATIONSHIPS

Receives direct supervision from higher supervisory or management staff.

MINIMUM QUALIFICATIONS

<i>Experience:</i>	One year of construction and maintenance experience is desirable.
<i>Education:</i>	Equivalent to the completion of the twelfth grade.
<i>License / Certification:</i>	<p>Must possess and maintain a valid driver's license.</p> <p><u>When assigned to Transit:</u></p> <ul style="list-style-type: none">• Possession of, or required to obtain within 180 days of hire a Work Zone Safety International Municipal Signal Association (IMSA) Certification. <p><u>When assigned to Signing or Striping Sections:</u></p> <ul style="list-style-type: none">• Possession of, or required to obtain within 180 days of hire a Work Zone Safety and a Signs and Marking Level 1 International Municipal Signal Association (IMSA) Certification.

ESSENTIAL JOB FUNCTIONS

Essential job functions are the fundamental duties of a position: the things a person holding the job absolutely must be able to do.

To actively support and uphold the City's stated mission and values. To perform skilled and semi-skilled work in the installation and maintenance of traffic control signs, pavement markings, traffic control, and routine cleaning and maintenance of all bus stops.

OTHER DUTIES AS ASSIGNED

Please note this job description is not designed to cover or contain a comprehensive listing of all activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.

- Perform job duties adequately and properly; follow personnel and department policies and operating procedures; show respect, tact, and courtesy in dealings with coworkers and the general public; behave in a manner that does not obstruct or hinder other employees from completing their duties; act in a manner that is safe and follow the City's safety procedures at all times.
- Perform related duties as assigned.
- Physically present to perform the duties of the position.

When assigned to Signing Section:

- Preventive maintenance and new installations on all traffic control devices.
- Modify and recycle damaged sign posts.
- Trim and remove tree/brush obstructing City property.
- Perform minor repairs to damaged sprinkler system irrigation lines.
- Install traffic cones and barricades; direct and control traffic during normal work schedule, evenings, weekends and special events.
- Assist in the construction of sign components.
- Open and close work orders on the computerized work order system.

When assigned to Striping section:

- Lay out, stripe, paint and maintain lane lines, center lines, crosswalks, turn arrows, stop bars, railroad crossings, parking stalls, curbs and other pavement markings.
- Installation and maintenance of traffic control markings.
- Preventative maintenance and new installations on all traffic control devices.
- Install traffic cones and barricades; direct and control traffic during normal work schedule, evenings, weekends and special events.
- Open and close work orders on the computerized work order system.

When assigned to Transit Section:

- Perform routine, preventative maintenance, and repair services on transit, bicycle, and multiuse path facilities, furniture, and amenities including passenger shelters, multiuse path nodes, benches, trash receptacles, bike hoops, bus route schedule holders, signage, and sign posts.
- Replace bus route schedules that are out-of-date or damaged.
- Reinstall transit, bicycle, and multiuse path fallen sign posts and replace damaged sign posts.
- Replace worn and damaged transit, bicycle, and multiuse path signage.
- Assemble and install transit, bicycle, and multiuse path furniture and amenities including benches, trash receptacles, bike hoops, bus route schedule holders, signage, and sign posts.
- Perform routine, preventative maintenance, and repair services on bus stop passenger shelter and multiuse path low voltage solar lighting systems including testing system function, replacing expired fuses and batteries, and replacing LED light fixtures.
- Perform trash removal, power washing, and cleaning at transit, bicycle, and multiuse path facilities, furniture, and amenities including passenger shelters, multiuse path nodes, benches, trash receptacles, bike hoops, bus route schedule holders, signage, and sign posts. This may include the removal of graffiti, stickers, and unauthorized signs and posters and the replacement of the trash liner.
- Trim bushes and trees obstructing bus stops, passenger shelters, transit, bicycle, multiuse path nodes and signage, and passenger shelter and multiuse path solar lighting systems.
- Perform minor repairs to landscape irrigation drip systems.
- Organize and maintain Transit's inventory of vehicles, equipment, tools, materials, and supplies in the Transit warehouse and storage yard.
- Open and close work orders on the computerized work order system.
- Perform quarterly light inspections at bus stop passenger shelter and multiuse path grid and solar powered lighting systems.
- Visually inspect transit, bicycle, and multiuse path facilities for deficiencies and report items that require special repair.
- Observe transit, bicycle, and multiuse path facility usage and make recommendations to improve operational efficiencies and the life cycle of amenities.
- Set-up, monitor, and adjust traffic control barricades and traffic cones in the City right-of-way to complete work along busy roadways.
- Coordinate and work with personnel from other City Departments, other government agencies, vendors, contractors, utilities, and the general public.

PHYSICAL DEMANDS *AND* WORK ENVIRONMENT

- Lift heavy objects (i.e. lift bus stop shelter components and furniture, 32-gallon trash receptacles, benches, signs, posts, boxes of supplies such as refuse bags and full bags of refuse from trash receptacles.);
- Move heavy objects with forklift, dolly, etc. (i.e. lift with assistance of truck mounted crane, bus shelter components and furniture, refuse cans, benches, and other amenities);
- Operate city vehicles (i.e. crane trucks, light-duty pick-up truck, and sweeper truck);

- Operate city equipment (i.e. crane trucks, fork lift, bucket truck, light-duty pick-up truck, trailer mounted power washer, sweeper truck);
- Use power tools (i.e. drills, drill press, post hole coring machine, pressure washer, rotary pressure washer, chipping hammer drill, saws, air compressor, chain saws, hedge trimmers, and leaf blower/vacuum, mobile generators, grinders, welders, cutting torches, propane torches, paint strippers and paint guns, cut-off saws, chain saws, power washer);
- Use tools (i.e. hammers, wrenches, screwdrivers, pliers, shovels, rakes, brooms, post-pullers, scrapers, paintbrushes and rollers, and volt/ohm meter);
- Climb stairways, ladders, and work on elevated structures (i.e. ladder to field warehouse mezzanine, and to inspect and clean bus stop passenger shelters, solar lighting systems and multiuse path lighting,);
- Traverse uneven surfaces (i.e. must step up and down curb at edge of roads while working at bus stops, walk around construction zones, and work in landscaping adjacent to pathways);
- Other physical labor essential to the classification (set up and take down traffic barricades along roadways and multiuse paths; mix and place concrete in 5-gallon buckets from 50-pound bags);
- Operates computers, calculators and other office machines (i.e. limited operation of computer and copy machine for communication);
- Extensive reading and close vision work (reading electrical wiring schematics and equipment operating manuals);
- Work out-of-doors in inclement weather;
- Exposure to heat, cold, dampness, dust, pollen, odors, fumes, etc. (work outdoors almost exclusively on city streets, most often next to idling truck while operating a gas-powered pressure equipment);
- Exposure to hazards of electrical shock, falls, noise, equipment operation, etc. (Use of gas powered equipment, chemicals to remove graffiti, changing light bulbs and electrical fuses, exposure to low overhead aircraft at EVBOM);
- Exposure to blood and airborne pathogens; bodily fluids; etc. (empty trash from refuse cans at bus stops which could contain pet or human waste, needles, or other bodily fluids);
- Exposure to chemicals, petroleum products, cleaning agents, fumes, etc. (Empty trash from refuse cans at bus stops which could contain pet or human waste, needles, or other bodily fluids, use of gas powered equipment, use chemicals to remove paint and graffiti from concrete pathways, light poles and other amenities);
- May require working extended hours (i.e. perform quarterly exterior lighting inspections);
- May work alone for extended periods of time;
- Other physical attributes essential to the classification (can easily enter and exit vehicle quickly and safely in street during heavy traffic in adverse conditions; can work early morning shift (starting at 3:00 a.m.); can remove full 32-gallon refuse bags from trash receptacles and load into truck).

COMPETENCIES

<i>CLASSIFICATION LEVEL</i>	<i>INCLUDES</i>	<i>COMPETENCIES</i>
Foundational	All Employees	Inclusion, Communication, Interpersonal Skills, Integrity, Professionalism, and Willingness to Learn

Non-Supervisory	In Addition >	Teamwork, Customer Service, Initiative, and Dependability / Reliability
Supervisory	In Addition >	Staffing, Monitoring Work, Delegating, Development / Mentoring, and Support Others
Manager	In Addition >	Preparing / Evaluating Budgets, Monitoring / Controlling Resources, and Motivating / Inspiring
Deputy Director	In Addition >	Entrepreneurship and Networking
Director	In Addition >	Organizational Vision
<p><i>For more information about the City of Tempe's competencies for all classifications:</i> City of Tempe, AZ : Competencies</p>		

JOB DESCRIPTION HISTORY

Effective November 1988

Reviewed December 1993

Revised November 2000 (Job Title Change)

Revised March 2001 (Addition of Bus Stop duties)

Revised March 2008 (min qualifications)

Revised November 2008 (Licenses/Certifications)

Revised January 2018 (add physical and/or mental activities)

Revised May 2018 (add when assigned to Transit section)

Revised February 2019 (PW reorg – move to Engineering & Transp. Dept.)